

Audit and Risk Committee Meeting Dates

Friday, 16 February 2024

Audit and Risk Committee

Strategic Alignment – Our Corporation

Program Contact:

Alana Martin, Manager
Governance

Public

Approving Officer:

Anthony Spartalis, Acting Chief
Operating Officer

EXECUTIVE SUMMARY

This report seeks approval for the meeting schedule for the Audit and Risk Committee (Committee) for the coming year.

RECOMMENDATION

THAT THE AUDIT AND RISK COMMITTEE

1. Approves the following meeting schedule for the Audit and Risk Committee to be held in the Colonel Light Room, Town Hall, Adelaide:
 - 1.1 Friday 12 April 2024 from 8.30am
 - 1.2 Friday 3 May 2024 from 8.30am
 - 1.3 Friday 14 June 2024 from 2.00pm
 - 1.4 Friday 27 September 2024 from 8.30am
 - 1.5 Friday 8 November 2024 from 9.30am
 - 1.6 Friday 14 February 2025 from 8.30am
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IMPLICATIONS AND FINANCIALS

City of Adelaide 2024-2028 Strategic Plan	Strategic Alignment – Our Corporation
Policy	In accordance with the Audit and Risk committee Terms of Reference, the schedule of meetings is required to be determined by the Committee.
Consultation	Committee Members were consulted regarding the meeting dates being presented to the Committee.
Resource	Not Applicable
Risk / Legal / Legislative	Proposed meeting times are in accordance with legislative requirements.
Opportunities	Open, transparent, and informed decision making.
23/24 Budget Allocation	Not Applicable
Proposed 24/25 Budget Allocation	Not Applicable
Life of Project, Service, Initiative or (Expectancy of) Asset	Not Applicable
23/24 Budget Reconsideration (if applicable)	Not Applicable
Ongoing Costs (eg maintenance cost)	Not Applicable
Other Funding Sources	Not Applicable

DISCUSSION

1. The role of the Committee is to provide independent assurance and advice to the Council on accounting, financial management, internal controls, risk management and governance matters.
2. In accordance with the Committee's Terms of Reference ([Link 1](#)) adopted by Council on 12 September 2023, the Committee will meet at least 6 times a year on dates and times determined by the Committee.
3. The proposed dates presented in this report will meet this requirement.
4. The dates and times being proposed are listed below:
 - 4.1. Friday 12 April 2024 from 8.30am
 - 4.2. Friday 3 May 2024 from 8.30am
 - 4.3. Friday 14 June 2024 from 2.00pm
 - 4.4. Friday 27 September 2024 from 8.30am
 - 4.5. Friday 8 November 2024 from 9.30am
 - 4.6. Friday 14 February 2024 from 8.30am
5. Under the Committee's Terms of Reference: the Chief Executive Officer is authorised to vary the meeting schedule, including the commencement time, meeting place, date, or cancellation of a meeting (if there are no matters to consider) after liaising with the Presiding Member.
6. If required Special Meetings of the Committee can be called in accordance with the *Local Government (Procedures at Meetings) Regulations 2013*.

DATA AND SUPPORTING INFORMATION

Link 1 - Audit and Risk Terms of Reference,

ATTACHMENTS

Nil

- END OF REPORT -